



Franciscan School of Theology

IN AFFILIATION WITH THE UNIVERSITY OF SAN DIEGO

2017-2018 Catalog



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OUR HISTORY AND HERITAGE

The Franciscan School of Theology brings together three important words: Mission, Franciscan, and California. The Franciscans have provided theological training in California since the beginning of the state's history and have worked with California's diverse population since then.

In 1854 Mission Santa Barbara was chartered as an apostolic college and continued in that capacity until 1885. From 1869 to 1877, it also functioned as a college for lay men. In 1896, it began a four-year high school seminary program. The high school became a separate institution in 1901, and the college department became a separate institution at San Luis Rey, California in 1929. Over the course of the years, the college department expanded into a four-year accredited liberal arts college.

Mission Santa Barbara remained the center for theological studies and continued to operate as a seminary until 1968 when the theological school moved to Berkeley, California as the Franciscan School of Theology, a member school of the Graduate Theological Union, an ecumenical consortium of nine theology schools.

In academic year 2013-2014 the Franciscan School of Theology moved to Old Mission San Luis Rey, Oceanside, California, and entered into a service and curricular affiliation with the University of San Diego, San Diego, California, a private Catholic institution of higher learning. FST's ministerial degree students, both professional and academic, benefit from exposure to USD's graduate programs in peace and justice, non-profit management, counseling, secondary education, global education, leadership studies, and allied fields. Situated contiguous to one of the largest and most diverse parishes in the Diocese of San Diego, the Franciscan School of Theology provides a unique location and experience for those who are called to serve in diverse and creative ecclesial communities. The Franciscan School of Theology maintains its autonomous corporate and canonical structure, as well as its accreditation.

As our history indicates, once we were a seminary preparing men for service as priests; now we are a seminary and a theology school preparing lay women and men, religious and clergy for shared ministry in the Roman Catholic Church. Once we were one of a number of Franciscan seminaries in the United States; now we are the only Franciscan seminary/theology school whose mission it is to prepare professional ministers for work in the Church and the society.

From its earliest history, the Franciscan School of Theology has responded to the changing cultural, social, and religious realities of California and the West. We find inspiration in the missionary zeal and educational heritage of Junípero Serra, who founded the first Franciscan mission in Upper California at San Diego in 1769. Like the students who journey with us in their preparation for ministry, the history of the Franciscan School of Theology is a story in process.

Guided and governed in its educational mission, community life, and degree programs by the Order of Friars Minor's *Ratio Studiorum*, "*In notitia veritatis proficere*" (Rome, GSFS, 2001), the Franciscan School continues to bring the questions of contemporary culture, society, and Church into dialog with the ever-ancient and ever-new Word of the Gospel.

OUR THEOLOGICAL VISION

Our theological vision is based on the Incarnation. We believe that God became human for us out of love. Following the example of St. Francis in his “Canticle of the Creatures,” we believe that all creation speaks to us of God because it was formed to reflect the face of Christ.

Our vision of Christ includes all creation in an embrace of mutuality, equality, and respect. We seek to foster a relationship of brother and sister to each other. Our theological tradition encourages us to emphasize the unique revelation of God in each person, in every culture and in all creatures, and fosters special concern for those on the margins of society and the Church.

The Franciscan School of Theology is committed to embodying Franciscan theology in a religiously and culturally diverse world. In our living, our learning, our relationships, and our community, we address both the head and the heart by integrating the pastoral and academic dimensions of theological study. We offer a multicultural Christian community in which to prepare for ministry.

OUR MISSION

The mission of the school is to prepare candidates for professional ministry in the Roman Catholic Church, for careers in theological education, and to provide opportunities for enhancing knowledge of Christian faith and the practice of ministry. We achieve our mission through the offerings listed below.

- Classroom lectures, seminars, and guided readings
- Workshops that enable students to communicate more effectively and conduct themselves professionally
- Methodologies for social analysis and theological reflection
- Supervised field education
- Faculty advising to help students plan and choose programs and courses, and reflect on their academic progress
- Support for faculty scholarship and professional development, research and publication
- Access to the University of San Diego’s graduate course offerings
- Access to both the FST library at Old Mission San Luis Rey and USD’s Copley Library
- Daily and weekly prayer
- Spiritual formation through formal programs, retreats, faith sharing groups and spiritual direction
- Social justice activities
- Recreational and social activities

CORPORATE TITLE AND GOVERNANCE

The Franciscan School of Theology is owned and operated by the Province of St. Barbara of the Order of Friars Minor. The School is governed by a Board of Trustees made up of eight friars of the Province of St. Barbara, and by a Board of Regents made up of lay and religious members.

BOARD OF TRUSTEES

The Annual Meeting of the Board of Trustees is held every year in May. Any matter pertaining to the Board of Trustees should be addressed to Provincial Minister, Chair of the Board of Trustees, 1500 – 34th Avenue, Oakland, CA 94601.

Very Rev. David Gaa, OFM, Chair
Fr. Martin Ibarra, OFM, Vice Chair

Members

Fr. Garrett Galvin, OFM
Fr. Anthony Garibaldi, OFM
Bro. John Gutierrez, OFM
Fr. Daniel Lackie, OFM
Fr. William Minkel, OFM
Fr. Joseph Schwab, OFM

BOARD OF REGENTS

The Board of Regents meets four times during each academic year. Matters pertaining to the Board of Regents should be addressed to Chair of the Board of Regents, Franciscan School of Theology, 4050 Mission Avenue, Oceanside, CA 92057.

Dr. Dennis Galligani, Chair
Mr. Gery Short, Vice Chair

Members

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Ms. Kathleen Flanagan
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Ms. Betsy Manchester
Mr. Thomas Peterson
Dr. Karl Pister
Fr. Joseph Schwab, OFM
Mr. Tom Simmons
Mr. Clark Stanton
Ms. Janice Stegner
Mr. Herb Tasker

Committees of the Board of Regents

- **Executive Committee.** The Executive Committee consists of the Chair, Vice Chair, Secretary, Chair of the Finance Committee, Parliamentarian, and President, *ex officio*. It assists the President and the Board of Regents in the governance of the school.
- **Academic Committee.** The Academic Committee reviews matters and makes recommendations to the full Board concerning accreditation, substantive changes in the School's academic policies or educational programs, changes in faculty rank, requests for sabbatical and other matters related to academic life at FST. It encompasses an Instructional Technology Sub-Committee and a Recruitment Sub-Committee.
- **Audit Committee.** The Audit Committee addresses audit issues as required by financial regulators.
- **Development Committee.** The Development Committee assists the Development Director in establishing annual action plans for the Development Office, and oversees its operation.
- **Finance Committee.** The Finance Committee reviews budgets and all other fiscal and business matters of the School.

ACCREDITATION

Accreditation means that the Commissions of the accrediting agencies have determined that the Franciscan School of Theology has clearly defined objectives appropriate to post-secondary education and is implementing them in a manner consistent with the Commissions' standards.

Program Assessment. FST regularly assesses its academic programs to ensure they continue to provide the desired depth and breadth of theological education as defined in this catalog, and that they conform to the standards of the WASC and ATS accrediting agencies.

Educational Effectiveness Statement. The Franciscan School of Theology is committed to providing the highest quality education to candidates for professional ministry in the Roman Catholic Church, for those pursuing careers in theological education, and to those seeking opportunities for enhancing their knowledge of Christian faith and the practice of ministry.

FST measures its effectiveness in a variety of ways: Individual courses are assessed in relation to established learning outcomes, and a consolidated outcomes program measures the effectiveness of degree program learning goals, which reflect our institutional learning goals. FST uses the ATS Entering and Graduating Questionnaires to track student satisfaction with their educational experience, and to collect information about their plans for employment after they graduate. For more information about educational effectiveness, contact the Office of the Vice President for Academic Affairs.

Agencies. The Franciscan School of Theology is accredited by two agencies:

- The Commission on Accrediting of the Association of Theological Schools (ATS) in the United States and Canada, and the following degree programs are approved: MDiv, MTS, and concurrent MDiv and MTS.

The Commission contact information is:

10 Summit Park Drive
Pittsburgh, PA 15275
USA

Telephone: (412) 788-6505
Fax: (412) 788-6510
Website: www.ats.edu

- Accrediting Commission for Schools: Western Association of Schools and Colleges (WASC)

985 Atlantic Avenue, Suite 100
Alameda, CA 94501
USA

Telephone: (510) 748-9001
Fax: (510) 748-9797
Website: www.wascsenior.org

INSTITUTIONAL MEMBERSHIPS

The Franciscan School of Theology is a member of the following professional and academic organizations:

- [Association of Franciscan Colleges and Universities](#)
- [Association of Theological Field Educators](#)
- [Franciscan International Academic Federation \(FIAF\)](#)
- [Franciscan Federation](#)
- [National Association of Lay Ministry](#)
- [National Catholic Education Association](#)
- [Association of Graduate Programs in Ministry](#)

SUPPLEMENTAL HANDBOOKS

Handbook of Academic Policies. The *Handbook of Academic Policies* contains the policies and procedures governing academic life at FST, including admissions, academic status and credits, courses, and assessment of student academic performance.

Student Handbook. The *Student Handbook* contains need-to-know information about life at FST, including registration, administration and faculty, student leadership, financial aid, health insurance, housing, FST and USD services, community activities, spiritual life, and school policies.

MTS Thesis Guidelines. The *MTS Thesis Guidelines* describes the process for developing and completing the Master of Theological Studies thesis.

Field Education Handbook. The *Field Education Handbook* articulates the primary goals and description of the program, as well as providing an overview of the process.

Spiritual Formation Handbook. The *Spiritual Formation Handbook* provides students with information, methods and resources for supporting their ongoing spiritual growth, both during their time at FST and beyond.

CURRICULAR AND SERVICE AFFILIATION WITH UNIVERSITY OF SAN DIEGO

The curricular and service affiliation with the University of San Diego makes available to FST students multiple services of the university, access to the Copley Library, and, for degree students, a number of courses that may be taken in the University's graduate programs offered the Joan B. Kroc School of Peace Studies, the School of Leadership and Education Sciences, and other USD Master of Arts degree programs. This curricular agreement is available only to those FST students who are enrolled in degree programs. For services available at the University of San Diego, refer to the Student Handbook. For the academic opportunities including certificate programs offered through the affiliation with the University of San Diego, consult with the office of the Vice President of Academic Affairs.

INSTITUTIONAL LEARNING OUTCOMES

Through work at faculty meetings and workshops, FST identifies three major Institutional Learning Outcomes as guides to all of the work of teaching and learning, community-building, and spiritual formation that shape its presence in Church and society. These are:

- To integrate affective and intellectual growth through knowledge of the relationship among God, creation, ourselves, and our neighbors as expressed in Jesus Christ through the Roman Catholic tradition and the Franciscan heritage.

Student Learning Outcomes:

- Theological knowledge: a coherent understanding of the Christian and Roman Catholic theological tradition in light of the Franciscan intellectual heritage
- Theological skills: the ability to reflect, analyze, synthesize, communicate, interpret, and apply that tradition in a religiously and culturally diverse world
- To create a communal environment that nurtures collaboration, inspires an apostolic spirit, and supports the development of the spiritual life appropriate to work and ministry in a changing world.

Student Learning Outcomes:

- Leadership skills: the ability to interact with others in a spirit of openness and collaboration, to communicate effectively both orally and in writing, and to commit oneself to God's kingdom through works of justice for all people
- Spiritual maturity: an integration of affective and intellectual growth and commitment to the practice of spiritual disciplines, both personal and communal
- To affirm the richness of intercultural diversity through the ways in which we foster community, construct our learning environments, and invite students, staff, and faculty to share their intercultural experiences and insights as a means of shaping students' academic understanding, spiritual development, and pastoral practice.

Student Learning Outcomes:

- Intercultural skills: an ability to integrate and reverence the experiences and perspectives of other cultures in their intellectual reflection, pastoral practice, liturgical celebrations, and communal life
- Intercultural communication: an ability to interact with persons of diverse cultures with empathy, mutuality, and respect

These broad aspirational goals arise out of the ways in which students, and faculty, staff, and public partners participate in the school's programs and services. Each of these, in turn, aligns with Program Learning Outcomes for degree programs, and Student Learning Outcomes in individual courses.

DEGREE PROGRAMS

The Franciscan School of Theology offers two degrees, the Master of Theological Studies (MTS), Master of Divinity (MDiv), plus the concurrent MDiv and MTS.

MASTER OF THEOLOGICAL STUDIES (MTS)

The Master of Theological Studies (MTS) is a two-year academic program that provides a breadth of theological understanding for those interested in pursuing a career in teaching at the elementary, secondary, or junior college level; in church ministry; or as preparation for further academic work.

Students choose an area of academic specialization among Biblical Studies (Old or New Testament), Christian Spirituality, Cultural and Historical Studies of Religion, Ethics and Social Theory/Religion and Society, History, Liturgical Studies, and Systematic and Philosophical Theology.

MTS Program Learning Outcomes

The MTS program learning outcomes are intended to prepare students to:

1. Demonstrate a basic knowledge of the specified theological discipline
2. Exhibit a focused knowledge in a chosen theological discipline

3. Conduct research and construct a theological argument
4. Communicate coherently, effectively, and persuasively in writing and speaking
5. Collaborate with others
6. Interpret and apply theological knowledge
7. Construct in a thesis a coherent, sustained theological argument in an area of specialized study

Requirements of the MTS Program

MTS students are required to:

- Complete 48 semester units as described in the curriculum below, a maximum of 13 of which may be taken at the University of San Diego's graduate schools.
- Maintain an overall 3.0 grade point average in all required and elective courses
- Be enrolled in the school full time for at least 4 semesters to fulfill the 2-year full-time tuition residency requirement
- Complete all work within 4 years of the first semester of enrollment

The MTS Thesis

An MTS thesis demonstrates the student's ability to develop a coherent, sustained theological argument that reflects an in-depth study of a theological discipline. It may contain an experiential component integrating personal, professional, and pastoral concerns. The successful thesis will demonstrate general academic knowledge of the Roman Catholic theological tradition, skill in the interpretation and use of biblical texts relevant to the topic, and skill in developing a theological framework to situate the topic within the commitment of faith.

The thesis is the normal requirement for the MTS degree. However, special circumstances may warrant the substitution of the thesis by a comprehensive exam. This will require the approval of the student's advisor and the approval of the Vice President for Academic Affairs.

Curriculum of the MTS Program

<i>Course area</i>	<i>Units</i>
Introduction to Old Testament	3
Introduction to New Testament	3
Introduction to Theology	3
Christology	3
Ecclesiology	3
Introduction to Liturgy	3

<i>Course area</i>	<i>Units</i>
Fundamental Moral Theology	3
Intercultural Theology	3
Spirituality	3
History	3
Elective Specialization	12
Thesis	6

MASTER OF DIVINITY (MDIV)

The Master of Divinity (MDiv) is a three-year professional degree preparing students for Church ministry. It offers appropriate preparation for those intending to serve in lay ecclesial ministries. Those students intending to serve as ordained presbyters in the Catholic Church will be required to complete an additional year of studies in theological subjects and ministerial training. Note that completion of the MDiv degree does not entitle the recipient to ordination. Admission to ordination is the decision of local diocesan ordinaries or superiors of religious orders who may have further requirements or expectations.

The following guidelines were used in establishing the Franciscan School of Theology's MDiv program:

- *The Program for Priestly Formation*, USCCB, Fifth Ed., 2006
- *Priestly Formation, General Chapter of the Order of Friars Minor*, Rome, 1971
- *The Basic Plan for Priestly Formation, The Sacred Congregation for Priestly Formation*, Rome, 1970
- *De Formatione Candidatorum ad Sacerdotium Ministeriale et ad Vitam Religiosam*, ed. G. Barauna, O.F.M., Rome, 1969
- *Ratio Formationis Franciscanae*, Rome, 1991
- *Ratio Studiorum, Order of Friars Minor*, Rome, 2001
- *Ratio Studiorum Provinciae*, Oakland, California, 2005

Special Requirements for Admission

Applicants to the MDiv are required to have nine undergraduate semester credit hours in philosophical topics, for example, history of philosophy, ethics, systematic philosophy. Candidates who wish to pursue the MDiv degree but feel they do not meet this criterion should contact the Vice President of Academic Affairs.

Ordination candidates must also present:

- A letter of approval from their ordinary or religious superior
- A certificate of completion issued by the applicant's ordinary or religious superior stating that the applicant has taken a minimum of 30 semester credit hours of undergraduate

philosophy or its equivalent as prescribed by the USCCB Program for Priestly Formation

Goals of the MDiv Program

The goals of the MDiv program are to prepare students to:

- Demonstrate knowledge of the basic documents and heritage of the Roman Catholic Church through instruction in Scripture, church history, systematic theology, liturgy, and moral theology within diverse cultural contexts
- Develop skills for ministerial leadership through pastoral training, liturgical preparation, preaching, supervised field education, and experiences with diverse cultural groups
- Achieve personal and spiritual growth and integration through theological reflection, professional ethics training, and a personal ministry statement

Requirements of the MDiv Program

- Complete 72 semester units as described in the curriculum below, of which a maximum of 18 may be taken at the University of San Diego's graduate schools.
- Complete all field education requirements
- Maintain an overall 3.0 grade point average in all required and elective courses
- Be enrolled in the school for at least 6 semesters to fulfill the 3-year full-time tuition residency requirement
- Complete all work within 6 years of the first semester of enrollment

The Ministry Seminar

MDiv students participate in a series of four ministry seminars, one each semester. The seminars are collaborative teaching and learning environments where students integrate theological, ministerial, and educational insights and understandings. The seminars draw from theology, sociology and psychology of religion, cultural and ethnic studies, and religious education.

In the final semester of the ministry seminar, students prepare a synthesis project under the direction of a faculty advisor in which they address theological questions of critical relevance to a multicultural church and society, and apply them to a particular ministerial context and practice. Upon completion of written material, students give oral presentations incorporating multiple learning styles and multicultural sensitivity.

Supervised Field Education

Under the guidance of the Field Education Program Director, MDiv students are assigned to ministry placements made according to their professional goals in areas such as parish work, health care or prison chaplaincy, community organizing, justice and advocacy, retreats, catechetics, campus or university ministry, Christian initiation, or educational leadership.

Curriculum of MDiv Program

<i>Course area</i>	<i>Units</i>
<i>First semester</i>	
Introduction to Old Testament	3
Basic Christian Liturgy	3
Basic Systematic Theology (Intro or God & Trinity)	3
Ancient Christianity/Medieval to Reformation	3
<i>Second to eighth semesters</i>	
Fundamental Moral Theology	3
Modern American Catholicism or Interpreting the Church Today	3
Second Course in Ethics (<i>Choose 1</i>) <ul style="list-style-type: none"> • Social • Medical • Sexual 	3
Introduction to New Testament	3
Advanced New Testament Courses (<i>Choose 2</i>) <ul style="list-style-type: none"> • Synoptic Gospels • Gospel and Epistles of John • Pauline Letters 	6
Advanced Old Testament Course (<i>Choose 1</i>) <ul style="list-style-type: none"> • Psalms • Wisdom Literature • Prophets 	3
Christology	3
Intercultural Theology (in _____)*	3
Ecclesiology: Theology and Ministry in the Church	3
Sacramental Theology	3
Professional Ethics	1.5
<i>Third to sixth semesters</i>	
Ministry Seminar I	3
Ministry Seminar II	3
Ministry Seminar III	3
Ministry Seminar IV (capstone)	3
Electives (e.g., pastoral counseling, advanced preaching/prayer leadership, parish administration)	13.5

*An intercultural theological curriculum may be found in many different areas of study. At least one 3-unit course taken by the student (indicated here by parentheses) must have an intercultural theological focus.

CONCURRENT MDiv AND MTS DEGREES

The concurrent Master of Divinity (MDiv) and Master of Theological Studies (MTS) degrees prepare students for Church or lay ecclesial ministry, plus providing a breadth of theological understanding for general educational purposes. It offers appropriate preparation for those intending to serve in ministries. The program is designed to take 4 years. The goals of the concurrent MDiv/MTS degrees are the same as for the individual degrees. Refer to page 7 for a discussion of the MTS degree, and to page 9 for the guidelines used in establishing the Franciscan School of Theology's MDiv program, and for special admission requirements for the MDiv.

Note that those students intending to serve as ordained presbyters in the Catholic Church will be required to complete an additional year of studies in theological subjects and ministerial training. Refer to page 14 for details.

MDiv/MTS students are required to:

- Complete 96 semester units as described in the curriculum below, of which a maximum of 24 may be taken at the University of San Diego's graduate schools.
- Engage in all field education requirements
- Maintain an overall 3.0 grade point average in all required and elective courses
- Be enrolled in the school for at least 8 semesters to fulfill the 4-year full-time tuition residency requirement
- Complete all work within 8 years of the first semester of enrollment

Curriculum of the MDiv/MTS Program

<i>Course area</i>	<i>Units</i>
<i>First semester</i>	
Introduction to Old Testament	3
Basic Christian Liturgy	3
Basic Systematic Theology (Intro or God & Trinity)	3
Ancient Christianity/Medieval to Reformation	3
<i>Second through eighth semesters</i>	
Fundamental Moral Theology	3
History	3
Modern American Catholicism or Interpreting the Church Today	3
Second Course in Ethics (<i>Choose 1</i>)	3
<ul style="list-style-type: none"> • Social • Medical • Sexual 	
Introduction to New Testament	3

<i>Course area</i>	<i>Units</i>
Advanced New Testament Courses (<i>Choose 2</i>) <ul style="list-style-type: none"> • Synoptic Gospels • Gospel and Epistles of John • Pauline Letters 	6
Advanced Old Testament Course (<i>Choose 1</i>) <ul style="list-style-type: none"> • Psalms • Wisdom Literature • Prophets 	3
Christology	3
Intercultural Theologies	3
Spirituality	3
Ecclesiology: Theology and Ministry in the Church	3
Sacramental Theology	3
Professional Ethics	1.5
<i>Third to sixth semesters</i>	
Ministry Seminar I	3
Ministry Seminar II	3
Ministry Seminar III	3
Ministry Seminar IV (capstone)	3
Electives	13.5
Elective Specialization	12
Thesis	6

DEGREE PROGRAM ASSESSMENT

The Franciscan School of Theology (FST) is a Roman Catholic seminary and graduate school of theology seeking to prepare candidates for the priesthood, and lay women and men for professional work in society and ministry in the Church. It also provides opportunities for ongoing formation and education of those who want to deepen their knowledge of the Christian faith and their skills in the practice of ministry.

FST pursues an assessment inquiry by identifying the learning goals of its degree programs, working with direct evidence, analyzing the evidence in faculty committees, and then moving to evidence-based decisions to enhance program quality. The Master of Theological Studies (MTS) has been subject to the process. The Master of Divinity (MDiv) is currently under review.

NON-DEGREE PROGRAMS

CERTIFICATE IN PRIESTLY FORMATION

Those seeking ordination are required to earn a Master of Divinity plus a 24-unit Certificate in

Priestly Formation in the sciences and skills necessary for ordination. Note that completion of the MDiv and Certificate does not entitle the recipient to ordination. Admission to ordination is the decision of local diocesan ordinaries or superiors of religious orders who may have further requirements or expectations.

Special Requirements for Admission

Ordination candidates must present:

- A letter of approval from their ordinary or religious superior
- A certificate of completion issued by the applicant's ordinary or religious superior stating that the applicant has taken a minimum of 30 semester credit hours of undergraduate philosophy or its equivalent as prescribed by the USCCB Program for Priestly Formation

Curriculum of the Certificate in Priestly Formation

<i>Course area</i>	<i>Units</i>
Additional course in Modern American Catholicism or Interpreting the Church Today	3
Intermediate course in Theology of God and Trinity	3
Medieval / Reformation Christianity	3
Pastoral Counseling	3
Preaching Practicum I	3
Canon Law: Introduction and Marriage	3
Advanced Preaching, Celebrational Styles/ Prayer Leadership	3
Parish Administration	1.5
Reconciliation Practicum	1.5

CERTIFICATE IN THEOLOGICAL STUDIES

Requirements for the Certificate in Theology program are:

- Enroll in FST as a non-degree student
- Complete 24 semester units
- Complete all course work within two consecutive semesters
- Complete at least one major paper for a course in an area of special interest
- Maintain an overall 3.0 grade point average

International students seeking to fulfill requirements for a year of study abroad may qualify for this program.

FUTURE DEGREE STUDENTS

Students who intend to pursue a degree but have not yet selected a program may enroll as non-degree students in order to begin taking basic courses. Up to 24 credits may be transferred to a degree program.

INDIVIDUALIZED PROGRAMS

FST offers individualized programs consisting of one or more semesters of course work taken outside a degree or certificate program. Religious men and women, priests on sabbatical, and those wishing to pursue courses for personal growth or theological enrichment, or to update theological thought and practice may participate in the individualized program. Courses may be taken for credit or on an audit basis.

CLARE OF ASSISI SCHOLAR PROGRAM

Graduates of FST may audit one class per semester with permission of the professor for a reduced fee.

ADMISSIONS

ADMISSIONS REQUIREMENTS

FST adheres to the requirements regarding admission to post-baccalaureate degree programs published in Degree Program Standard M.1, 2010 by the Association of Theological Schools of the United States and Canada (ATS), specifically:

- ***Admission of Students with Baccalaureate Degree.*** Students must possess a baccalaureate degree from a member institution of the Association of Universities and Colleges or an institution accredited by a United States agency recognized by the Council for Higher Education Accreditation, or the educational equivalent of the baccalaureate degree.

Occasional exceptions to the requirement for a bachelor's degree may be made at the discretion of the Vice President of Academic Affairs when compensatory factors are present. ATS Degree Program Standard M.1, 2010 further states:

- ***Admission of Students without Baccalaureate Degree.*** Educational equivalent of the baccalaureate degree shall be determined on the basis of undergraduate work commensurate in kind, quality, and amount typical of North American baccalaureate degree programs.

Special Requirements for MDiv Applicants

Applicants to the MDiv are required to have nine undergraduate semester credit hours in philosophical topics, for example, history of philosophy, ethics, and systematic philosophy. Candidates who wish to pursue the MDiv degree but feel they do not meet this criterion should contact the Vice President of Academic Affairs.

Members of religious communities seeking a Certificate in Priestly Formation as well as an MDiv must also provide:

- A letter of approval from their ordinary or religious superior
- A certificate of completion issued by their ordinary or religious superior stating that the applicant has taken a minimum of 30 semester credit hours of undergraduate philosophy or its equivalent as prescribed by the USCCB Program for Priestly Formation

APPLYING TO A DEGREE PROGRAM

All applicants to degree programs must submit a completed Application for Admission consisting of:

- Application form
- Statement of purpose
- Application fee
- Official transcripts of all previous academic work
- Three letters of academic or ministerial recommendation

International Students

The Franciscan School of Theology is authorized under federal law to enroll nonimmigrant students. In addition to the application elements listed above, international students must:

- Demonstrate the ability to speak, read, and write English either by TOEFL score, by successful course work in English at an accredited college or university, or by another measure deemed acceptable by the Vice President of Academic Affairs. FST's TOEFL number is 5736.
- Supply official translations of transcripts written in a language other than English
- Submit a financial declaration in US dollars attesting to the availability of funds sufficient to cover academic and personal expenses for the duration of their stay

APPLYING TO A NON-DEGREE PROGRAM

Applicants who plan to eventually enroll in a degree program must complete the full application process described above.

Applicants who do not plan to pursue an academic degree must provide all elements of the application packet except letters of recommendation, and must schedule an interview with the Vice President of Academic Affairs.

APPLICATION DEADLINES

Applications for fall and spring semesters are accepted throughout the year.

TRANSFER OF CREDIT

At the discretion of the Vice President of Academic Affairs, up to 24 credits from another comparable accredited graduate institution may be transferred provided the student earned at least a B, and the course has not been used as credit toward any other degree.

APPLICATION MATERIALS

Materials submitted by an applicant for admission purposes are not returnable to the applicant regardless of the admission decision, nor does FST release copies of such materials to a third party without written consent of the original sender.

PROOF OF ADMISSION

Only a written notification from the Vice President of Academic Affairs is proof of admission to the Franciscan School of Theology.

TUITION AND FEES 2017 – 2018

Tuition for All Degree and Non-Degree Programs (\$750 per unit. per semester)	
12 Units	\$ 9,000
9 Units	\$ 6,750
6 Units	\$ 4,500
3 Units	\$ 2,250

Fees	
Application Fee (non-refundable)	\$ 50
Comprehensive (activity) fee	\$ 90 Per semester
Student Health Insurance	\$2,080 Annual
Late Registration (initial enrollment on or after first day of classes)	\$ 100
Enrollment Changes (after second week of classes)	\$ 50 Per class
Graduation Fee	\$ 100

International Students (estimated expenses for academic year 2017-2018)	
Tuition and Fees	\$ 18,180
Room and Board	\$ 12,375
Books and Supplies	\$ 1,000
Medical Insurance	\$1,988
Personal Expenses	\$ 3,875

Tuition, Fees, and estimated expenses are subject to change without notice.

PAYMENT POLICY

All student accounts must be paid on or before the first day of classes each semester. Accounts may be paid in cash, or by check or money order. Because of the high processing fees, FST does not accept credit cards for payment of tuition and fees.

If full payment of current tuition and fees by the first day of classes will not be possible, students must arrange a payment plan with the Chief Financial Officer at the beginning of each semester.

Unpaid balances cannot be carried over from previous semesters. Any unpaid balances will be subject to finance charges and collection procedures. Students with unpaid balances will not be permitted to register for the following semester. Diplomas or transcripts will not be issued unless all accounts are paid in full.

TUITION REFUND POLICY

Tuition will be refunded at the following rates to students who formally withdraw from the Franciscan School of Theology:

Through first week of semester	100%
. Through second week of semester	75%
. Through third week of semester	50%
. Fourth week of semester and beyond	No refund
.	

FINANCIAL AID

The Franciscan School of Theology offers scholarships, tuition assistance, and special aid for employees of Catholic institutions. In addition, FST participates in the Federal Direct Loan Program, open to US citizens and permanent residents.

Maximum Aid. Only courses required for your degree qualify for financial aid. Financial aid can be granted only for the maximum number of years a degree program is designed to take. Financial responsibility falls to the student when his or her program extends beyond the maximum number of years.

Satisfactory Academic Progress. Students must maintain Satisfactory Academic Progress as defined in *Academic Policies* to remain qualified to receive financial aid.

SCHOLARSHIPS

The Franciscan School of Theology offers two scholarships to incoming degree students: the Mary Stuart Rogers Scholarship and the Oliver Lynch Scholarship, both for awards up to the full tuition amount. Scholarships are awarded to applicants who have shown exceptional academic achievement in their previous academic work and who demonstrate financial need. For the Mary Stuart Rogers Scholarship, preference is given to applicants from the Diocese of Stockton, California.

TUITION ASSISTANCE

Through the generosity of friends and benefactors, FST is able to award tuition assistance to qualified students based on financial need.

CATHOLIC EMPLOYEE DISCOUNTS

Applicants employed in Catholic schools, parishes, religious orders, or related institutions may be eligible for either a 25% reduction in tuition, or matching funds from FST up to 50% off the total cost of tuition when their employer contributes to their tuition.

HOW TO APPLY

US Citizens and Permanent Residents

1. Complete the Franciscan School of Theology Financial Aid Application 2014-2015. Contact the Recruitment officer for priority deadlines. Applications submitted after the deadlines will be considered in the order in which they are received and according to the availability of funds, student need, and academic merit.
2. File a 2014-2015 Free Application for Federal Student Aid (FAFSA). FST's school code is **G11792**. The information provided in the FAFSA allows FST's Financial Aid Officer to assess the student's financial need.

Employees of Catholic Institutions

Employees of Catholic institutions may apply for special assistance by completing the Catholic Employee Discount Application.

Members of Religious Orders

Members of religious orders must submit a statement from their superiors indicating explicitly the amount of financial support the order will provide for the upcoming academic year, the nature of the student's financial need, and the amount of aid requested.

International Applicants

International applicants must submit a statement indicating explicitly the amount of financial support available for the upcoming academic year, the nature of the student's financial need, and the amount of aid requested.

SPIRITUAL FORMATION

The Spiritual Formation Program at the Franciscan School of Theology is an integral element of our educational process. A core focus of the program is the integration of students' spiritual growth with their academic and intellectual development.

Central to the Spiritual Formation Program is the belief that formation is a lifelong process. Participation in the program builds upon the uniqueness of each person, encourages the integration of head and heart, and explores patterns and rhythms of spiritual practice that support a person in ministry and in life. The process is experiential and relational, providing community support as participants explore spiritual growth for ministry. Reflection on Franciscan values and spirituality is core to the program's vision.

The Spiritual Formation program provides experiences of communal prayer and Eucharist as well as retreats, spiritual direction, and opportunities for small group reflection and spiritual renewal. Attention to personal growth coupled with awareness of social and environmental justice supports an integrated approach to spiritual formation at FST.

A unique dimension of the Spiritual Formation program provides students the opportunity to develop a Rule of Life, which is a form of personal covenant. In consultation with the Director of

Spiritual Formation, participants prepare and commit themselves to their Rule of Life in the presence of the school community gathered in prayer at a Covenant Ritual. Those witnessing the commitment are invited to offer support and prayer for those making their covenant.

STUDENT SERVICES

HOUSING

FST does not offer on-campus housing. However, a wide array of housing possibilities exists in the Oceanside and San Luis Rey areas. Contact the Admissions Office for information on local housing.

HEALTH INSURANCE

All Franciscan School of Theology full-time students (9 units or more) are required to carry health insurance and are automatically enrolled in the Student Health Insurance plan. Students will be billed for Student Health Insurance at the beginning of each semester unless they waive coverage and show proof of other insurance.

CAREER DEVELOPMENT

FST students may take advantage of the University of San Diego's Career Services Office.

LIBRARY COMPUTERS

Desktop computers with word-processing software and internet access are available for student use during library hours.

STUDENT LEADERSHIP

The Student Leadership of FST is elected by the student body to lead all students in the common concerns of the School, to identify and address the needs of the student body, and to facilitate communication with FST faculty and administration.

ACADEMIC CALENDARS

The calendar below shows important dates for academic year 2017-2018. See the FST website for a [more detailed calendar](#) showing program deadlines and FST and USD events.

Fall Semester 2017

August	28 – 29	Monday-Tuesday	New student orientation
	28-Sept. 1	Monday-Friday	New student advising and registration; Late registration for continuing students.
September	4	Monday	Labor Day Holiday; FST offices and library closed
	5	Tuesday	Fall 2017 classes begin
October	16-20	Monday-Friday	FST Fall Reading Week; No FST classes

November	6-10	Monday-Friday	Spring 2018 Continuing Students Registration
	23-24	Thursday-Friday	Thanksgiving Holiday; No classes; FST offices and library closed
December	18-21	Monday-Friday	FST Final examinations
	21	Friday	FST Fall 2017 semester ends
	22-Jan 2	Friday-Tuesday	Christmas and New Year's holiday; No classes; FST offices and library closed

Spring Semester 2018

January	15	Monday	Martin Luther King Jr. Holiday; No classes; FST offices and library closed
	22-23	Monday-Tuesday	New student orientation
	22-26	Monday-Friday	FST Spring 2018 registration for new students. Late registration for continuing students.
	29	Monday	FST Classes begin
March	26 – April 2	Monday-Monday	FST and USD Spring Break. No Classes. FST Offices and library closed
April	9-13	Monday-Friday	Fall 2018 advising and registration for continuing FST Students
May	21-25	Monday-Friday	FST final examinations
	26	Saturday	FST Commencement; Closing of academic year
	28	Monday	Memorial day. FST offices and library closed.

FEDERAL NOTICES

FAMILY EDUCATIONAL RIGHTS OF PRIVACY ACT

FST abides by the Family Educational Rights of Privacy Act of 1974 (FERPA), which entitles students to examine their academic records and protects the privacy of their personal and academic information. More information about FERPA can be found on the [U.S. Department of Education](http://www.ed.gov) website.

TITLE IX OF THE EDUCATION AMENDMENTS

FST complies with the provisions of Title IX of the U. S. Department of Labor's Education Amendments of 1972 (45 CFR 86) regarding discrimination and allegations of sexual harassment. Further information about FST's harassment policy and grievance procedures are contained in the *Student Handbook*.

DRUG-FREE SCHOOLS AND COMMUNITIES ACT

FST complies with the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226) requiring the following notification to students: The Franciscan School of Theology requires the campus be drug free. The unlawful manufacture, distribution, possession, or use of a controlled substance while on FST premises is prohibited. Abuse of alcohol on the FST campus is also not allowed. Violation of this policy will be considered cause for dismissal from school. Further information about sanctions, health risks and drug counseling is found in the *Student Handbook*.

VETERANS' ADMINISTRATION BENEFITS

Policies related to students eligible for Veterans' Administration (VA) educational benefits are contained in the *Student Handbook*.

FACULTY

Jeffrey M. Burns, PhD

Assistant Professor in US Church History
Director of the Academy of American Franciscan History

Degrees:

PhD University of Notre Dame
MA University of Notre Dame
BA University of California, Riverside

Martín Carbajo Núñez, OFM

Visiting Professor

Degrees:

SThD Moral Theology, Alfonsianum, Rome

Joseph P. Chinnici, OFM

President Emeritus
Professor of Church History

Degrees:

DPhil Oxford University
MA Graduate Theological Union
MDiv Franciscan School of Theology
BA San Luis Rey College

Eugenia Constantinou, PhD

Adjunct Professor of New Testament

Degrees:

Ph.D Université Laval
ThM Harvard Divinity School
ThM Holy Cross Greek Orthodox School of Theology
MA University of San Diego
JD Pepperdine University
BA University of San Diego

Maureen Day, PhD

Assistant Professor of Pastoral Theology

Degrees:

PhD Graduate Theological Union
MA Jesuit School of Theology at Berkeley/Graduate Theological Union
BA California State University, Chico

Johannes Freyer, OFM

Visiting Professor

Degrees:

Dr. theol. habil. University of Trier, Germany

Garrett Galvin, OFM

Associate Professor of Sacred Scripture
Vice President for Academic Affairs and Rector
Title IX Coordinator

Degrees:

PhD Catholic University of America
STL Jesuit School of Theology, Santa Clara University
MA Catholic University of America
MDiv Franciscan School of Theology
MA Graduate Theological Union

Michael D. Guinan, OFM

Professor Emeritus of Old Testament
Professor Emeritus of Semitic Languages

Degrees:

PhD Catholic University of America
STB Old Mission Theological Seminary
BA San Luis Rey College

Mary Beth Ingham, CSJ

Professor of Philosophical Theology

Degrees:

Licence ès Lettres University of Fribourg
PhD University of Fribourg

John Kiesler, OFM

Assistant Professor of Missiology

Degrees:

PhD Katholieke Universiteit, Nijmegen
MDiv Franciscan School of Theology
BA California State University, San Bernardino

Darleen Pryds, PhD

Associate Professor of Christian Spirituality

Degrees:

PhD University of Wisconsin at Madison
MA University of Southern California
BA University of Southern California

James Sabak, OFM

Adjunct Professor of Liturgy

PhD Catholic University of America

Kathleen Schinhofen, DMin

Adjunct Professor of Pastoral Theology

Degrees:

DMin Graduate Theological Foundation
MM Seattle University
BA California State University, Fullerton

William J. Short, OFM

Professor of Spirituality

Degrees:

STD Pontifical Gregorian University
STL Pontifical Gregorian University
MA Graduate Theological Union
BA University of San Francisco

C. Michael Weldon, OFM

Adjunct Professor of Pastoral Theology

Degrees:

DMin	Catholic Theological Union
MA	Graduate Theological Union
MDiv	Franciscan School of Theology
BA	Arizona State University